

Dated : 9th September 2022

To all members of MERCY Malaysia

Final Notice and Agenda is hereby given pursuant to Article 20.4.1. of the Constitution

**23rd ANNUAL GENERAL MEETING (AGM) OF THE
MALAYSIAN MEDICAL RELIEF SOCIETY (MERCY MALAYSIA)**

Date : 24th September 2022, Saturday

Time : 2.00 pm – 5.00 pm

Venue : Malaysian Medical Relief Society (MERCY Malaysia)

1st Floor, MCOBA Building, 42, Jalan Syed Putra, 50460 Kuala Lumpur

Please take note the AGM will also be held online and conducted virtually from the venue,
kindly use the link below to join the meeting:

<https://bit.ly/3Bbd4vk>

AGENDA:

1. Adoption of minutes of the 22nd Annual General Meeting held on 18th December 2021
2. Presentation of Annual Report for the year 2021
3. Approval of Statement of Accounts for the year 2021
4. Appointment of External Auditor
5. Any other business
 - i. Matter arising or moving any ordinary resolution

Yours faithfully

MERCY Malaysia



RAZI PAHLAVI BIN ABDUL AZIZ

Honorary Secretary

Dated : 9th September 2022

Greetings from MERCY Malaysia!

Considering precautionary measures on COVID-19 in Malaysia, MERCY Malaysia has decided to continue strict procedures and priorities during the Annual General Meeting (AGM) to protect the health and safety of everyone involved by limiting physical attendance at the AGM.

Our venue seating capacity is limited to 30 seats only. As an option, a virtual meeting link is provided for the convenience of members, details as appended below.

For members attending the AGM virtually, please refer to the following:

1. To ensure a smooth and orderly procedure during the AGM and ensure your voice is heard and that we are prepared to respond to questions, you may submit your questions in advance by contacting us at syazana.kamal@mercy.org.my until 16th September 2022 at 2:00 pm.
2. You can also attend the virtual AGM via the link below:

<https://bit.ly/3Bbd4vk>

For members attending physically, it is mandatory to comply with the following requirements:

Due to the current situation on Covid-19 outbreak, the organisation has the right to deny the entry of those who fail to comply with the following requirements

1. RSVP via email to syazana.kamal@mercy.org.my to confirm attendance and secure a seat before 16th September 2022.
2. To keep a physical distance of at least 1 meter from others; Wear a properly fitted mask at all times; Sanitize frequently.
3. Members who feel unwell and/or show symptoms such as fever, cough, flu, sore throat, etc. and test positive for COVID-19 despite having a complete vaccination status are advised to join the AGM online.

As stipulated under the MERCY Malaysia Constitution Rules and Regulations, members of the society shall pay the appropriate fee and pay the annual subscription fee before 1st March each year. We encourage members to pay the membership fees prior to the AGM as to be entitled to attend or take part in the proceedings of the AGM.

Referring to Article 6.6 of the Constitution; the Membership Fees is as below:

Subscription Fee	
Ordinary Member	RM60.00 per annum
Account Detail	
Account Name	MERCY Malaysia
Account Number	CIMB BANK: 8000-7929-08
Swift Code	CIBBMYKL

Kindly send the proof of payment (receipt/bank slip) to syazana.kamal@mercy.org.my once the payment has been made.

Please also note that the Minutes of 22nd AGM and the Annual Report 2021 will be uploaded to the website www.mercy.org.my (password protected and control access) to entitled members only.

The cooperation of Members is highly requested and appreciated. I look forward to welcoming you virtually or physically at our 23rd AGM.

Yours faithfully
MERCY Malaysia

A handwritten signature in black ink, appearing to read "Razi".

RAZI PAHLAVI BIN ABDUL AZIZ
Honorary Secretary